

AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 22 June 2021 at 7.00pm pursuant to Summons, and following
the Annual Parish Meeting

Present:

Councillor D Potter (Chairman) in the Chair; Cllrs R Dobson, T Jefferson & K Nellis

Also present were: V J Pitts (Clerk)

There was no Public Session

Action
by

- 1 **APOLOGIES FOR ABSENCE AND APPROVE WHERE REQUIRED**
Cllr A Varney & approved
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
i) RESOLVED to Exclude Press & Public from whole of Item 15 in order to consider professional legal advice and personal resident data
- 3 **DECLARATIONS OF INTEREST**
i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests: RD 10i
ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None
- 4 **POLICE MATTERS**
i) To receive any reports from the Police: No police representative present and any reports received had been circulated.
- 5 **MINUTES**
RESOLVED to approve and sign the minutes of Aislaby Parish Council Annual Meeting of the Council and the ordinary Aislaby Parish Council meeting held on 25 May 2021 **VJP**
- 6 **REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**
The following ongoing issues were discussed and decided upon:
a) *Featherbed Lane - drain/spring issue*: no further update, Clerk to chase **VJP**
b) *Manhole Cover outside School House* - noted upon inspection, Cllrs advised this had been fixed
c) *Tarmac crumbly outside 37/39 Main Road* - noted Clerk reported to NYCC
- 7 **BOROUGH, COUNTY & REPRESENTATIVE REPORTS**
No Cllrs present

i) To receive reports from Parish Council Representatives on recent meetings (if applicable): None
ii) To receive reports from Borough and County Councillors on relevant items (if applicable):
a) To note various email correspondence received from Cllr D Chance regarding NYCC Coronavirus policy implementation
- 8 **PLANNING MATTERS** **VJP**
The following were discussed and decided upon:
 - 1 **NYMNPA**
a) The Granary, Aislaby NYM/2021/0428/WTCA - Notification to carry out works to Trees in a Conservation Area: Noted
 - 2 **SBC**
a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

9 PARISH MAINTENANCE

The following were discussed and decided upon:

a) Ongoing Maintenance of Public Toilets:

- i) Cllr RD to update on any general maintenance repairs undertaken or required and decide if any further action to take: no issues raised
- ii) To receive, discuss and decide on quotations if received, and whether to progress project - ON HOLD UNTIL QUOTES RECEIVED
 - A) Removal of urinal in gents, re-plaster wall and replace with modern waterless urinal bowl
 - B) Replace 3 toilets (2 ladies, 1 gents) and associated pipework with handle flush cistern
 - C) Smooth plaster over interior walls ladies & gents and paint
 - D) Repaint exterior doors

b) Monitoring of Footpaths:

- i) Cllr DP to report on any issues relating to footpaths within the parish boundary: and decide if any action to take - Noted some strimming had been undertaken on paths around the parish
- ii) Woodlands Footpath - Dog Fouling: Clerk reported to NYMNPA and agreed to put up dog fouling signs - noted

c) Garths

- i) Garth 15/16 Gate & Fence - to consider report from Cllrs TJ/DP and decide on actions to undertake to resolve. Noted following boundary marking, Garth 15 is smaller than thought; however, on review is in keeping with the map, this means the gate/hedge is not under the remit of the parish council. Discussed that in the future the parish council may have to put up fence/gate to secure boundary. Discussed replacement of fencing for Garth 16, RESOLVED that would monitor situation and consider down the line to replace fencing to secure boundary as and when necessary
- ii) Garth Boundary marking - to receive update:
 - Garth 14 shorter than thought, owner of adjacent land aware of actual boundary now posts in place, and land ploughed out by previous Garth tenant will revert to land owner
 - Garth 6 - noted that boundary survey notated that the erected agricultural buildings are within the boundary of the Garth. As they have been in situ a long time RESOLVED to keep status quo and not have them removed
 - Garth 17 - noted nicely marked out
 - Garths 12/13 - grass growth now hiding markers. Following discussion it was RESOLVED that the markers on Garth 12 only could be removed to allow for contractors to cut grass for the tenant, as coordinates can be ascertained. Cllr TJ/RD to undertake removal

VJP

VJP

TJ/RD

d) Trees

- i) Tree Adj 2 Egton Road - Conservation Application to NYMNPA - to receive update - noted no response received as yet, Clerk to chase

VJP

e) Grass Verges

- i) Toft (Croft) Corner - Noted Cllr AV taken photographs and put on village Facebook page to highlight wildflower initiative. Noted the parish council had been contacted by resident regarding visibility safety issue, Clerk had outlined situation, and a resident had now strimmed a section of Toft Corner
- ii) Overgrown verge vegetation (urban area) Moor Road 30mph to first house (non agenda item) - safety issue raised by Cllrs. Under delegated authority Clerk asked to extend contractor's remit to cut this section first week of July when cutting rest of verges outside urban area
- iii) Vegetation overgrowing village stone signs (non agenda item) Egton Road/Moor Road - issue raised by Cllrs. Under delegated authority Clerk asked to extend urban grass cutting contractor's remit to strim village signs when undertaking July cut, and potentially to continue when undertaking 4 weekly strim

VJP

VJP

- f) *NYCC Highways Issues:* **VJP**
- i) *To consider any issues that need to be reported to NYCC Highways*
 - ii) *Urban Grass Cutting* - Noted Clerk requested NYCC update the online grass cutting map and correct inaccuracies of including Toft(Croft) Corner within online urban grass cutting map
- 10 FINANCE**
- The following was discussed and agreed upon:
- i) *To receive the payment schedule and approve payment of the invoices detailed:* **VJP**
RESOLVED to approve
- 11 PARISH PLAN**
- The following was discussed and decisions made as follows:
- a) *Further Response/Feedback from Stronger Communities Resident Open Session on 13 July 2019 -to receive further update and decide on any actions required:* Nothing further received **VJP**
- 12 PARISH POLICY**
- To consider the following and decide actions where necessary
- i) None
- 13 CORRESPONDENCE**
- The following correspondence was received and decisions made as follows:
- i) For Information ONLY
 - a. To note general correspondence circulated by email to Cllrs
 - b. NYCC Launch new operational highway service as of 1/6/21 NY Highways
 - c. Correspondence received from resident regarding Christmas Tree on the village green - Clerk reiterated previous response that a Christmas tree on the village green was not legally an option, and reiterated the offer to the community by the village hall for siting it on the paved area in the Jubilee Garden
 - d. Query received by resident regarding responsibility for cutting of Croft (Toft) Corner due to visibility issues with grass growth - Clerk responded with details of PC programme and highlighted that NYCC responsible for Aislaby urban grass cutting and all other 60mph zones
 - ii) For Decision
 - a) *Affordable Housing: to receive and consider latest communication from NYMNPA/SBC Affordable Homes Enabler, if applicable, and decide what further action if any is required* - no further update **VJP**
 - b) *SBC Covid 19 Welcome Back Fund "Grant" Offer - deadline 30 June 2021 (received 21/5/21) - to decide if to take up SBC's offer to procure/pay for activity within the criteria specified (to place additional measures to create and promote a safe environment after Covid19 lockdown) & to decide what activity to submit:* i) First idea put forward was renovation of 1st WW names on memorial as weathered - Clerk advised that this is a PC asset and PC already responsible for maintenance (therefore not eligible), RESOLVED Clerk to investigate renovation options ii) Second idea of "Aislaby Parish Trail" put forward - following discussion of outline concept RESOLVED to put forward to grant scheme. RESOLVED that if approved, Working Group of Cllrs AV, DP & TJ to research and bring proposals to PC meeting for decision **VJP**
Cllrs
TJ/DP/
AV
 - c) *Bus Stop Signs near Village Hall* - following discussion and feedback from NYCC, RESOLVED to proceed with NYCC suggestion of attaching a bus stop sign on the lighting column on the village green. Noted this is already an unmarked stop and would just confirm the legitimacy. A bus timetable could be placed in the village hall noticeboard **VJP**
- 14 PARISH COUNCILLOR VACANCY**
- i) Cooption Notice put up with deadline of 26 February 2021 & 28 May elicited no response. Next deadline 23 July 2021 for consideration at next applicable meeting **VJP**
 - ii) To consider applications for the co-option of parish councillor - n/a
 - iii) To vote on who to co-opt - n/a
 - iv) Upon co-option the Cllr to sign the Declaration of Acceptance of Office, if present, if not present to decide when the Declaration should be signed to validate the co-option - n/a
 - v) To note positions not filled will be re-advertised - deadline 23 July 2021 already in place

with notices on website and noticeboard, with Cllr AV placing on parish Facebook page

15 GARTHS/COMMON LAND/VILLAGE GREEN

The following were discussed and decisions made as detailed:

i) *York Potash - Minerals:*

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable - N/A

ii) *Garth No 6:* to receive update on Land Registry Registration (if applicable) and decide if any further action required - No Update

iii) *Garth Occupation*

a) *if applicable consider any updates on occupation/vacancy and associated legal advice if received on any outstanding matters - None*

b) *Garths 6, 14, 15, 16 & 17 - update - Following receipt of letter from applicant and discussion, RESOLVED to accept as tenant of Garths. Clerk to send tenancy agreements out.*

VJP

c) *Garth Ownership Dispute - to consider how to respond to correspondence received: following discussion RESOLVED to respond that if they have a dispute regarding land ownership then they need to go through the proper legal channels and once correspondence received then the PC will act accordingly following advice from its solicitors*

VJP

16 DATE OF NEXT MEETING

a) RESOLVED next meetings will held at The Parish Hall Aislaby as follows as per the meeting schedule:

VJP

- 7.00pm Tuesday 3 August 2021 in Aislaby Parish Hall
- 7.00pm Tuesday 5 October 2021 in Aislaby Parish Hall
- 7.00pm Tuesday 7 December 2021 in Aislaby Parish Hall
- 7.00pm Tuesday 1 February 2022 in Aislaby Parish Hall
- 7.00pm - 7.15pm Tuesday 5 April 2022 in Aislaby Parish Hall for the Annual Parish Meeting followed at 7.15pm for the normal Aislaby Parish Council Meeting - there will be no public session
- 7.00pm Tuesday 3 May 2022 in Aislaby Parish Hall for the normal Aislaby Parish Council Meeting followed immediately by the Annual Meeting of the Council

Meeting finished at 8.00pm

Chairman

Dated