

AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 3 November 2020 at 7.00pm pursuant to Summons

Present:

Councillor D Potter (Chairman) in the Chair; Cllrs R Dobson, L Hall, K Nellis, W Scarth & A Varney

Also present were: V J Pitts (Clerk)

There was no Public Session

Cllr A Varney signed the Declaration of Acceptance of Office prior to the start of the meeting.

Action
by

- 1 **APOLOGIES FOR ABSENCE AND APPROVE WHERE REQUIRED**
Apologies received from Cllr T Jefferson & RESOLVED reason approved
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
i) RESOLVED to Exclude Press & Public from whole of Item 14 in order to consider professional legal advice and personal resident data
- 3 **DECLARATIONS OF INTEREST**
i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests: Cllr RD for Item 10i
ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None
- 4 **POLICE MATTERS**
i) To receive any reports from the Police: No police representative present and no report received
ii) To decide on whether and who to appoint as a representative to the forthcoming Rural Affairs Forum, a joint initiative by NYMNPAs and NY Police Whitby Area or to defer until further information known: RESOLVED to defer until further information known VJP
- 5 **MINUTES**
• RESOLVED to approve and sign the minutes of Aislaby Parish Council meeting held on the 8 September 2020 VJP
- 6 **REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**
The following ongoing issues were discussed and decided upon:
a) None
- 7 **BOROUGH, COUNTY & REPRESENTATIVE REPORTS**
No Cllrs present

The following were discussed and decided upon:

i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
a) None
ii) To receive reports from Borough and County Councillors on relevant items (if applicable):
a) Noted various email correspondence received from Cllr D Chance regarding NYCC Coronavirus
- 8 **PLANNING MATTERS**
The following were discussed and decided upon:

1 **NYMNPAs**
a) *Toft House Farm NYM/2020/0730/WTCA* - Noted notification received to carry out works to Trees in a Conservation Area and that works now completed

2 SBC

a) None

Note that residents can respond individually and access documents.Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

9 PARISH MAINTENANCE

The following were discussed and decided upon:

a) Ongoing Maintenance of Public Toilets:

i) Cllr RD to update on any maintenance repairs undertaken or required and decide if any further action to take: Noted purchase of additional cleaning materials to stock up (on payment schedule)

ii) Following receipt of £10k Business Support Grant, and taking into account YLCA guidance, to discuss and decide on any further work to be undertaken on the public conveniences, in addition to the works already Resolved to proceed with, before working group progressing with obtaining written quotations: RESOLVED for the working group to obtain quotes for the following:

a) Smooth plaster over interior walls of both ladies and gents and paint

b) To replace 3 toilets (2 ladies, 1 gents) and associated pipework, handle flush cistern (to take place prior to (a) above)

c) To defer any further disabled access fulfilment as currently not feasible, but noted grab rail already in situ on steps up to toilets. RESOLVED to put up notice that Sleights and Whitby were nearest disabled access toilets

RD/TJ

VJP

iii) To review & consider/decide on quotations for repair works to the public conveniences, if received - ON HOLD until 9 a ii above discussed: RESOLVED to accept Cowens quote of £741.77 for purchase and fitting of windows - Cllr RD to liaise with contractor on getting works done, Clerk to write and advise of quote acceptance

VJP/RD

b) Monitoring of Footpaths:

i) Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take: Fair Pasture Lane cut, Featherbed Lane undergrowth vegetation dying off but will need to be monitoring in spring. Footpath near Garth 15 overgrown, RESOLVED to report to NYMNPA for strimming/cutting

VJP

c) Garth No 1 - Boundary Wall - to receive update report on progress and decide further actions as required: Clerk advised email had been received confirming can access MOP's garden to undertake repairs if required, and contractor instructed to proceed when able.

VJP

d) Garths

i) to receive update on Garths following working group meeting (of TJ/LH/DP/VJP) to look at status of Garths and boundaries and decide further actions required: RESOLVED to proceed with all proposals detailed in the report (attached to the minutes for reference). Noted all items detailed in italics in report are for discussion at a later point once boundaries have been clarified.

VJP

ii) to receive, review and decide on proposed draft Garth Licence for new tenants going forward - noted to be brought to January 2021 meeting

VJP

e) Tree on Land Adjacent 2 Egton Road -

i) to receive update on any Conservation area impacts on undertaking work and: Clerk ascertained that tree in Conservation area and an application to NYMNPA would have to be applied for before works commenced

VJP

ii) to receive, consider and decide upon any quotations to undertake works, if received: Clerk currently in process of obtaining quotations therefore to be deferred to January meeting

VJP

f) Grass verge cutting/trimming within Aislaby - to review current contract, frequency/areas covered and monies paid, and taking into account SBC Model Agreement Funds received & NYCC Grant Funding received: Following lengthy discussion it was decided to defer any decision on the items detailed until the January meeting when Cllrs had had time to consider the matter further, it was also put forward to review the undertaking of the NYCC funded visibility splays at the same meeting.

VJP

i) to review and decide on areas to be trimmed within the parish - other than NYCC funded visibility splays - and whether alternative options are available for verges ie wildflower areas

- ii) to decide on whether to alter frequency of cutting of non NYCC funded visibility splays to reduce costs
- iii) to decide on whether to review letter of authority to current contractor and obtain alternative quotations and up to date quote from current contractor to gain the most cost effective/quality service

10 FINANCE

The following was discussed and agreed upon:

- i) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve
- ii) To note receipt of acknowledgement of payment of Business Rates Grant £10k: Noted
- iii) To note receipt of 2nd instalment of Precept 2020/21 of £1100.00: Noted
- iv) To note receipt of 2nd instalment of Model Agreement 2020/21 of £951.61: Noted
- v) To note receipt of remittance for NYMNPA Toilet Grant of £1300: Noted
- vi) To note receipt of remittance of NYCC Grass Verge Funding £269.75: Noted
- vii) To note receipt of £179.94 as mineral payment (York Potash Agreement): Noted
- viii) To receive and approve Qtr 2 Financial Statement and Associated Bank Reconciliation: RESOLVED to approve
- ix) Garth Fines - Cllr K Nellis to collect during November and bring monies to next meeting
- x) SBC Model Agreement Estimate 2021/22 - to approve (if received): RESOLVED to approve amount of £1916.55

11 PARISH PLAN

The following was discussed and decisions made as follows:

- a) Further Response/Feedback from Stronger Communities Resident Open Session on 13 July 2019 - to receive further update and decide on any actions required: Nothing further received

12 PARISH POLICY

To consider the following and decide actions where necessary

- i) Revised Covid19 Risk Assessment for Toilets - to approve: RESOLVED to approve

VJP

13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- i) For Information ONLY
 - a. Notd general correspondence circulated by email to Cllrs
- ii) For Decision
 - a) Affordable Housing: to receive and consider latest communication from NYMNPA/SBC Affordable Homes Enable if applicable and decide what further action if any is required: Nothing further since last meeting

VJP

14 GARTHS/Common Land/Village Green

The following were discussed and decisions made as detailed:

VJP

- i) Dispute over Ownership:
 - To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter: Nothing further to report. RESOLVED item to be removed from agenda
- ii) York Potash - Minerals:
 - To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable: Not applicable
- iii) Common Land/Village Green: to receive update on current situation from solicitor and if necessary decide on any further action regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register: RESOLVED not to put in place Indemnity Insurance as proposed by the solicitor. Item to be removed from agenda.
- iv) Garth No 6: to receive update on Land Registry Registration (if applicable) and decide if any further action required: Noted still outstanding at the Land Registry
- v) Upgrade of Garths to Title Absolute: to receive update on Land Registry Registration (if applicable) and decide if any further action required: Noted all Garths upgraded from

Possessory Title to Title Absolute. Item to be removed from agenda

vi) *Garth No 1: to receive, discuss and decide on further action and/or response to resident's email regarding boundary wall issue*: Latest correspondence noted, no further reply to be sent other than acknowledgement of receipt already sent

vi) *Garth Occupation/Vacancies & related issues* -

a) *if applicable consider any updates on occupation/vacancy and associated legal advice if received on any outstanding matters*: None

b) *Garths 6, 14, 15, 16 & 17 - update on Notice to Quit*: Noted Notice to Quit sent but no acknowledgement received

16 DATE OF NEXT MEETING

a) RESOLVED next meetings will held at The Parish Hall Aislaby as follows:

VJP

7.15pm Tuesday 5 January 2021 - no public session

7.15pm Tuesday 2 March 2021 for Annual Parish Meeting and ordinary Parish Council meeting

7.15pm Tuesday 4 May 2021 for Annual Meeting of Council and ordinary Parish Council meeting

All subject to Government guidelines on Covid19 and as per the meeting schedule

Meeting finished at 8.30pm

Chairman

Dated