

AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 8 September 2020 at 7.00pm pursuant to Summons

Present:

Councillor D Potter (Chairman) in the Chair; Cllrs R Dobson, T Jefferson, L Hall & K Nellis

Also present were: V J Pitts (Clerk)

There was no Public Session

Action
by

- 1 **APOLOGIES FOR ABSENCE AND APPROVE WHERE REQUIRED**
Apologies received from Cllr W Scarth & approved
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
i) RESOLVED to Exclude Press & Public from 14ii and the whole of Item 15 in order to consider professional legal advice and personal resident data
- 3 **DECLARATIONS OF INTEREST**
Cllr RD for Items 10i
- 4 **POLICE MATTERS** VJP
The Police representative was not present, and Clerk read out report. To discuss appointment of representative at Police forum at next meeting
- 5 **MINUTES** VJP
 - RESOLVED to approve and sign the minutes of Aislaby Parish Council meeting held on the 18 August 2020
- 6 **REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**
The following ongoing issues were discussed and decided upon:
a) *Footpath Vegetation* - Clerk reported Featherbed/Fair Pasture to NYCC Paths and response received stating that both on annual mowing programme and would contact contractor regarding second cut
- 7 **BOROUGH, COUNTY & REPRESENTATIVE REPORTS**
No Cllrs present

The following were discussed and decided upon:

i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
a) *None*
ii) To receive reports from Borough and County Councillors on relevant items (if applicable):
a) Noted various email correspondence received from Cllr D Chance regarding NYCC Coronavirus policy implementation
- 8 **PLANNING MATTERS**
The following were discussed and decided upon:

1 **NYMNP**
a) *NYMNP applying to become an International Dark Sky Reserve - extension for response to send a letter of support - to consider whether to support:* RESOLVED to write a letter of support VJP
2 **SBC**
a) *Local Plan Issues & Options Consultation available at <https://scarborough-consult.objective.co.uk/kse> Open from 28 August to 6 November 2020*
RESOLVED no comment as Aislaby PC under NYMNP

Note that residents can respond individually and access documents.Planning Applications can be viewed on line at:

NYMNP:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

9 PARISH MAINTENANCE

The following were discussed and decided upon:

a) Ongoing Maintenance of Public Toilets:

i) Cllr RD to update on any maintenance repairs undertaken or required and decide if any further action to take: Reported that toilets okay

ii) To review & consider quotations for repair works to the public conveniences obtained by the working group, if received: Noted no quotations received yet, two had responded not interested and one potential. **VJP**

iii) To consider option of refillable hand soap dispensers to be fitted into toilets: RESOLVED status quo and monitor

b) Monitoring of Footpaths:

i) Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take: Nothing further to report at the moment

c) Garth No 1 - Boundary Wall - to receive update report on progress and decide further actions as required: Clerk reported had not received any response to email sent following last meeting's decision **VJP**

d) Garth Bi-Annual Monitoring Check - to receive copy of written report on state of Garths that TJ/LH reported at last meeting and to review options of ensuring boundaries are retained on all Garths: Written report received. Following discussion RESOLVED that Cllrs TJ, LH, DP & Clerk to meet and go round Garths to look at boundaries and report to future meeting for any decisions **VJP/ Cllrs**

e) Tree on Land Adj 2 Egton Road - to decide on works to be done and to progress to obtaining estimates: RESOLVED for Clerk to a) check with NYMNPA regarding any Conservation area restrictions and b) if no Conservation area issues to obtain estimates to lift lower canopy to clear bench and to ensure upper branches are clear from overhead lines **VJP**

10 FINANCE

The following was discussed and agreed upon:

i) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve **VJP**

ii) NALC National Salary Award 2020/2021 - Clerk SCP 19 to increase from £12.89 to £13.24 per hour: Noted **VJP**

iii) Noted receipt of acknowledgement of payment of Business Rates Grant and Clerk obtaining guidance from YLCA whether ring fenced for public convenience use only **VJP**

11 PARISH PLAN

The following was discussed and decisions made as follows:

a) Further Response/Feedback from Stronger Communities Resident Open Session on 13 July 2019 -to receive further update and decide on any actions required: Nothing further received

b) Noted Cllrs had hand delivered Parish Plan to residents

12 PARISH POLICY

To consider the following and decide actions where necessary

i) Review and approve Risk Assessment for Face to Face Meetings: RESOLVED to approve **VJP**

13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Information ONLY

a. To note general correspondence circulated by email to Cllrs

ii) For Decision

a) Affordable Housing: to receive and consider latest communication from NYMNPA/SBC Affordable Homes Enable if applicable and decide what further action if any is required: Nothing further to report since last meeting's update

14 COOPTION OF PARISH COUNCILLOR

VJP

The following were discussed and decisions made as detailed.

i) To note date of 24 August 2020 given as current deadline for applications for consideration at next parish council meeting

ii) To consider applications for the co-option of parish councillor: One application reviewed

iii) To vote on who to co-opt: RESOLVED to coopt Andrew Varney

- iv) Upon co-option the Cllr to sign the Declaration of Acceptance of Office, if present, if not present to decide when the Declaration should be signed to validate the co-option:
RESOLVED to sign prior to next meeting
- vi) To note positions not filled will be re-advertised: Not applicable

15 GARTHS/Common Land/Village Green

The following were discussed and decisions made as detailed: Noted no communication from solicitor therefore nothing to report on items i-v below **VJP**

i) *Dispute over Ownership:*

- To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter

ii) *York Potash - Minerals:*

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable

iii) *Common Land/Village Green:* to receive update on current situation from solicitor and if necessary decide on any further action regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register

iv) *Garth No 6:* to receive update on Land Registry Registration (if applicable) and decide if any further action required

v) *Upgrade of Garths to Title Absolute:* to receive update on Land Registry Registration (if applicable) and decide if any further action required

vi) *Garth No 1: to receive, discuss and decide on further action and/or response to resident's email regarding boundary wall issue* - Noted no feedback from resident received **VJP**

vi) *Garth Occupation/Vacancies & related issues: if applicable consider any updates on occupation/vacancy and associated legal advice if received on any outstanding matters:*

Following discussion regarding advice received from YLCA RESOLVED as follows:

a) RESOLVED Garths 6, 14, 15, 16 & 17 send a Notice to Quit to deceased's family with 31/12/2020 date **VJP**

b) RESOLVED to review Garth Licence Agreement for future tenancies **VJP**

c) RESOLVED need to have separate signed agreement for each Garth, rather than multiple Garths on one agreement when/if taken on by one tenant **VJP**

d) RESOLVED Clerk to draft revised agreement and send with current versions to Cllrs for discussion and decision at future meeting **VJP**

e) RESOLVED to clarify boundaries of 6. 14. 15. 16 & 17 before re-letting: **VJP**

16 DATE OF NEXT MEETING

a) RESOLVED next meetings will held at The Parish Hall Aislaby as follows: 7pm Tuesday 3 November 2020; 7.15pm Tuesday 5 January 2021; 7.15pm Tuesday 2 March 2021 for Annual Parish Meeting and ordinary Parish Council meeting; 7.15pm Tuesday 4 May 2021 for Annual Meeting of Council and ordinary Parish Council meeting - subject to Government guidelines on Covid19 and as per meeting schedule **VJP**

Meeting finished at 7.44pm

Chairman

Dated