

## AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council  
Held in The Parish Hall, Aislaby on Tuesday 3 March 2020 at 7.30pm pursuant to Summons and following the Annual Parish Meeting

### Present:

Councillor D Potter (Chairman) in the Chair; Cllrs T Jefferson, L Hall, K Nellis & W Scarth

Also present were: V J Pitts (Clerk) & SBC Cllr G Coulson

### Public Session 7.00-7.15pm: Issue raised:

- None

Action  
by

#### 1 APOLOGIES FOR ABSENCE AND APPROVE WHERE REQUIRED

Cllr R Dobson - approved

#### 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

i) RESOLVED to Exclude Press & Public from the whole of Item 15 in order to consider professional legal advice and personal resident data

#### 3 DECLARATIONS OF INTEREST

None

#### 4 POLICE MATTERS

The Police representative was not present, and no report received.

#### 5 MINUTES

- RESOLVED to approve and sign the minutes of Aislaby Parish Council meeting held on the 7 January 2020

VJP

#### 6 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues were discussed and decided upon:

- a) *Garth 12/13 Payments* - Noted full payment received from tenant
- b) *Bridleway Footpath (opposite toilets)* - Noted missing sign reported to NYMNPA and they will replace

#### 7 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

Apologies reported from County Cllr C Pearson. Cllr P Trumper not present.

The following were discussed and decided upon:

- i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
  - a) *None*
- ii) To receive reports from Borough and County Councillors on relevant items (if applicable):  
Nothing further to highlight than already discussed in the Annual Parish Meeting

#### 8 PLANNING MATTERS

The following were discussed and decided upon:

##### 1 NYMNPA

- a) *76 Main Road Aislaby NYM/2020/0044/NM - non material amendment to planning approval NYM/2018/0720/FL to omit 3 rooflights to rear extension: 10 day response from 29 January 2020 therefore no response given*
- b) *The Woodlands, Apt 11, Woodlands, Sleights NYM/2019/0874/LB - consent for extension of lift shaft area blocking of external door insertion of 1 conservation rooflight and sun tube: RESOLVED no objections*

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.as>

## 9 PARISH MAINTENANCE

The following were discussed and decided upon:

### a) Ongoing Maintenance of Public Toilets:

- i) Cllr RD to update on any maintenance repairs undertaken or required and decide if any further action to take: Cllr RD not present to report on item
- ii) To review, consider and decide on Working Group suggested repairs and what to take forward for quotations/grant applications: RESOLVED to proceed with getting quotations and applying for locality grant in due course for the following repair suggestions by the working group: replace ladies and gents toilet windows; remove urinal in gents, wall re-plaster and replace with small modern waterless urinal bowl; repaint doors

VJP/  
Cllrs

### b) Monitoring of Footpaths:

- i) Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take: All in good order
- ii) Community Payback Project - Featherbed Lane update by Cllr DP: reported that completed to A169, will continue to maintain probably once a month and will continue to the next stretch from A169 to Briggswath once completed work on Garth 7. RESOLVED to send a thank you letter to the team & NYCC Footpath Dept with details of positive feedback; put article/photos in the next newsletter, and RESOLVED to approve Cllr DP's tabled worded article in the Whitby Gazette together with photos. Cllr DP to provide photos

VJP/DP

c) Community Payback Project - Garth No 7 tidy vegetation - to receive update from Cllr LH/TJ & decide any further action if required: Noted started work at the weekend. Significant amounts of vegetation accumulating. RESOLVED that what cannot burn to ask B Nobles to remove

d) Garth No 1 - Boundary Wall - to receive update report on progress and decide further actions as required: Noted receipt of email from neighbouring MOP requesting more detailed knowledge of work to be undertaken and concerns raised regarding erosion caused by water. Noted that water has always ran across the neighbouring garden and was considered a feature in their garden. Water issue raised irrelevant. RESOLVED to proceed with working group suggestion of: recycle existing stone, width 16" at base and tapered upwards to 14"; height to match into existing line of drystone boundary wall; use existing footings; retaining wall match into existing height above ground level; mortared at backside of wall where needed to strengthen; no work to the wall beyond "leggy tree"; leave the "leggy tree" in place but remove one lower limb to access wall. RESOLVED to pass onto contractor and inform MOP as well.

VJP

VJP

## 10 FINANCE

The following was discussed and agreed upon:

- i) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve
- ii) To review and approve Qtr 3 Financial Statement & Associated Bank Reconciliation: RESOLVED to approve
- iii) Annual Return 2019/2020: to confirm that the statutory requirement for 30 working day period for the exercise of public rights will commence on the 1st July 2020: RESOLVED

VJP

VJP

VJP

## 11 PARISH PLAN

The following was discussed and decisions made as follows:

- a) Further Response/Feedback from Stronger Communities Resident Open Session on 13 July 2019 -to receive further update and decide on any actions required: Noted no further information. Consensus for Clerk to chase again and express disappointment that no further on
- b) Parish Plan 2020-2025: to decide whether to have a working group to formulate a suggested simple Parish Plan for the next 5 years, based on the recent review of the 2004 Parish Plan and feedback from residents, for the Parish Council to discuss, review and decide whether to adopt: RESOLVED to form working group of Cllrs DP & LH, to be kept simple and email to Clerk when completed for review at July meeting.

VJP

DP/LH

VJP

## 12 PARISH POLICY

To consider the following and decide actions where necessary

- i) Model Template Website Accessibility Policy - to decide whether to approve and adopt: RESOLVED to adopt

VJP

### 13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- i) For Information
  - a. Noted general correspondence circulated by email to Cllrs
- ii) For Decision
  - a) *Affordable Housing: to receive and consider latest communication from NYMNPA/SBC Affordable Homes Enable if applicable and decide what further action if any is required:* Noted housing needs survey to be undertaken March/April and will progress from there. **VJP**

### 14 COOPTION OF PARISH COUNCILLOR

- i) *To consider applications for the co-option of parish councillor:* No applications received
- ii) *To vote on who to co-opt:* Not applicable
- iii) *Upon co-option the Cllr to sign the Declaration of Acceptance of Office, if present, if not present to decide when the Declaration should be signed to validate the co-option:* Not applicable
- iv) *To note positions not filled will be re-advertised:* To be readvertised **VJP**

**SBC Cllr G Coulson left the meeting**

### 15 GARTHS/COMMON LAND/VILLAGE GREEN

*The following were discussed and decisions made as detailed:* Clerk advised nothing to report on items i) to v) on agenda.

- i) *Dispute over Ownership:*
  - To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter
- ii) *York Potash - Minerals:*
  - To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable
- iii) *Common Land/Village Green:* to receive update on current situation from solicitor and if necessary decide on any further action regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register
- iv) *Garth No 6:* to receive update on Land Registry Registration (if applicable) and decide if any further action required
- v) *Upgrade of Garths to Title Absolute:* to receive update on Land Registry Registration (if applicable) and decide if any further action required
- vi) *Garth No 1: to receive, discuss and decide on further action and/or response to resident's email regarding boundary wall issue:* Noted receipt of letter from tenant advising what work completed. Consensus that parish council happy with tenant as keeps Garth nice and tidy. **RESOLVED** to re-send tenant copy of licence together with thank you letter for work done but reiterating that the Garth is for their use only. **RESOLVED** to send email to resident with detailed work proposed and agreed, and to advise "in response to your reference to 'erosion caused by the water' on several occasions when on site at the Garth the parish council saw no evidence of either erosion or running water on the Garth at those times". **VJP**
- vi) *Garth Vacancies: to consider applicant for Garth:* 3 applications received, **RESOLVED** to offer Garth 7 and 9 to local residents and put the third applicant (who lived outside the parish boundary) on the waiting list. **VJP**

### 16 DATE OF NEXT MEETING

It was **RESOLVED** the date of the next meeting 7.15pm on 5 May 2020 for the Annual Meeting of the Council at The Parish Hall Aislaby, followed by the ordinary Parish Council Meeting as per the meeting schedule **VJP**

Meeting finished at 8.32pm

Chairman

Dated