

## AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council  
Held in The Parish Hall, Aislaby on Tuesday 2 July 2019 at 7.15pm pursuant to Summons

### Present:

Councillor D Potter (Chairman) in the Chair; Cllrs L Hall, K Nellis & W Scarth

Also present were: V J Pitts (Clerk)

**Public Session 7.00-7.15pm:** No issues raised

**Action  
by**

- 1 APOLOGIES FOR ABSENCE**  
Cllrs R Dobson & T Jefferson
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**  
i) RESOLVED to Exclude Press & Public from the whole of Item 14 in order to consider professional legal advice and personal resident data
- 3 DECLARATIONS OF INTEREST**  
None
- 4 POLICE MATTERS**  
The Police representative was not present, but the monthly report was read out.
- 5 MINUTES**
  - RESOLVED to approve and sign the minutes of the Annual Meeting of the Council and the ordinary Parish Council meeting on the 4 June 2019
- 6 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**  
The following ongoing issues were discussed and decided upon:
  - a) *NYCC Footpath Grass Cutting Date - update:* Noted correspondence received from NYCC PROW to state Fair Pasture and Featherbed Lane were on their annual cutting programme and request had been made to cut as soon as possible
- 7 BOROUGH, COUNTY & REPRESENTATIVE REPORTS**  
The following were discussed and decided upon:
  - i) To receive reports from Parish Council Representatives on recent meetings (if applicable):  
Nothing to report
  - ii) To receive reports from Borough and County Councillors on relevant items (if applicable):  
Nothing to report
- 8 PLANNING MATTERS**  
The following were discussed and decided upon:
  - 1 NYMNPA
    - a) *Round Hill House 10 Main Road Aislaby NYM/2019/0298/FL - variation condition 2, 4, 5 7 of planning approval NYM/2018/0726/FL:* RESOLVED No Objection **VJP**
    - b) *76 Main Road Aislaby NYM/2019/0345/NM - non material amendment to planning approval NYM/2018/0720/FL to amend location of door and windows to front elevation:*  
Unable to respond due to 10 day deadline
    - c) *NYMNPA Parish Member Elections 2019 -* Unable to respond due to deadline of 10/6/19

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: <https://aislabyparishcouncil.wordpress.com>

## 9 PARISH MAINTENANCE

The following were discussed and decided upon:

### a) Ongoing Maintenance of Public Toilets:

i) Cllr RD to update on any maintenance repairs undertaken or required and decide if any further action to take: Whilst not present Cllr RD had reported toilets were satisfactory

b) Monitoring of Footpaths: Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take: Cllr DP reported that as would expect vegetation growth due to time of year, and advised someone had cut some of the vegetation at the top of Featherbed - Clerk advised would be covered under later agenda item. Woodlands OK. Need to take into account NYCC response, detailed earlier

c) Garth No 1 - Tree maintenance issue - update: On hold due to nesting season

RD

d) Community Payback Projects - Featherbed Lane - to receive update and decide any further action if required: Clerk had received confirmation they had gained permission to undertake work. Had started on Sunday due to another project finishing earlier.

e) Community Payback Project - Garth No 7 tidy vegetation - to receive update and decide any further action if required: Meeting arranged with Community Payback Leader for Monday 8<sup>th</sup> July for Clerk and Cllr TJ/RD to attend to discuss works to undertake

VJP/TJ/  
RD

## 10 FINANCE

The following was discussed and agreed upon:

i) To receive the payment schedule and approve payment of the invoices detailed: Payment schedule for July & August was received, reviewed and approved for payment. One chq signatory present, Clerk to obtain second signatory

VJP

ii) Bank mandate - to receive update: Hardcopy mandate received, completed with one current signatory still to sign amendments - Clerk to arrange

VJP

iii) Annual Grant Application to NYMNPA for £1300 towards toilet maintenance submitted: Noted

iv) Annual Application to NYCC for funding towards grass cutting submitted for £269.75: Noted

v) To review and approve Qtr 1 Financial Statements and Bank Reconciliation: June statement not received, to defer to September meeting

VJP

vi) Lloyds correspondence stating may not be covered under FSCS and Clerk response stating that eligible since new legislation in 2015: Noted

## 11 PARISH PLAN

The following was discussed and decisions made as follows:

i) To receive update on actions taken from the last meeting, review and further action to be decided:

a) Further Response from Stronger Communities regarding Resident Open Session -to receive update, if applicable: Noted scheduled for Saturday 13 July 1030-1230 at Aislaby Parish Hall, details in newsletter. Clerk to try and attend. Cllrs to attend if able, but note that Cllrs are unable to commit the parish council to any action

VJP

b) Newsletter - update: June issue produced and circulated

## 12 PARISH POLICY

To consider the following and decide actions where necessary

i) The Public Sector Bodies (Websites and Mobile Applications) (NO2) Accessibility Regulations 2018 - receipt of correspondence from NALC via YLCA. To consider and decide how to progress.: The current website meets some of the criteria. RESOLVED Cllrs to revisit the documentation and item to be deferred until September meeting. Noted NALC to send sample Accessibility Statements in December. The parish council can agree that it will impose a disproportional burden on the council, but would still have to produce an Accessibility Statement.

Cllrs/V  
JP

## 13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Information

a. To note general correspondence circulated by email to Cllrs

ii) For Decision

a) Affordable Housing: to receive and consider latest communication from NYMNPA if applicable and decide what further action if any is required: No further correspondence. Clerk has chased.

VJP

b) Whitby Town Council Yorkshire Day 1/8/19 Invitation at cost of £49.50 per

person - to decide if individuals wish to attend at own cost: RESOLVED not to attend

- c) *NYMNP Village Improvement Scheme Grant - to decide if to apply and for what purpose*: RESOLVED to defer to September meeting. **VJP**

#### **14 GARTHS/Common Land/Village Green**

*The following were discussed and decisions made as detailed:* Noted in relation to items i) to iv) no correspondence from solicitor received. Noted Letter from HM Land Registry advising OS surveyor would visit to update HM Land Registry records in relation to NYK466671 & NYK466672

i) *Dispute over Ownership:*

- To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter

ii) *York Potash - Minerals:*

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable

iii) *Common Land/Village Green:* to receive update on current situation from solicitor and if necessary decide on any further action regarding the registering at the Land Registry areas of CLVG highlighted as under auspices of Aislaby Parish Council by the Commons Register

iv) *Garth No 6:* to receive update on Land Registry Registration (if applicable) and decide if any further action required

v) *Garth No 9:* Noted licensee given notice. Clerk to ask Cllr RD if can strim grass to maintain tidiness until new licensee takes over. **VJP**

#### **15 DATE OF NEXT MEETING**

It was RESOLVED the date of the next meeting of Aislaby Parish Council is 3 September 2019 at 7.15pm as per the meeting schedule **VJP**

Meeting finished at 19.41

Chairman

Dated