

AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 21 May 2019 following the Annual Meeting of the Council at
7.15pm pursuant to Summons

Present:

Councillor D Potter (Chairman) in the Chair; Cllrs L Hall, K Nellis & T Jefferson

Also present were: V J Pitts (Clerk)

Action
by

1 APOLOGIES FOR ABSENCE

Cllr R Dobson & W Scarth.

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

i) RESOLVED to Exclude Press & Public from the whole of Item 14 in order to consider professional legal advice and personal resident data

3 DECLARATIONS OF INTEREST

None

4 POLICE MATTERS

The Police representative was not present, but the monthly report was read out.

5 MINUTES

- RESOLVED to approve and sign the minutes of the Parish Council meeting held on the 16 April 2019

6 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues were discussed and decided upon:

- a) None

7 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

The following were discussed and decided upon:

- i) To receive reports from Parish Council Representatives on recent meetings (if applicable):
Nothing to report
- ii) To receive reports from Borough and County Councillors on relevant items (if applicable):
Nothing to report; however, noted that Cllrs G Coulson and P Trumper were the elected SBC representatives for the Esk Valley Ward which Aislaby was now a part of.

8 PLANNING MATTERS

The following were discussed and decided upon:

1 NYMNPA

- a) *NYM/2019/0190/WTCA 11 Main Road, Aislaby - work to trees in conservation area:*
Noted NYMNPA given authorisation for work to be undertaken of eucalyptus felling and to be replaced with one standard ash in same location
- b) *NYMNPA Parish Member Appointments to the NPA:* to decide whether to nominate a councillor for election: Noted deadline 16 May 2019 so unable to nominate

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: <https://aislabyparishcouncil.wordpress.com>

9 PARISH MAINTENANCE

The following were discussed and decided upon:

a) Ongoing Maintenance of Public Toilets:

i) *Cllr RD to update on any maintenance repairs undertaken or required and decide if any further action to take:* Cllr RD had reported to Clerk no issues.

b) *Monitoring of Footpaths:* Cllr DP to report on any issues relating to footpaths within the

parish boundary and decide if any action to take: Noted footpaths acceptable, with Featherbed passable at the moment but this will change in the next month or so. Noted that NYCC contract for one cut per year and, therefore, to monitor situation before reporting to NYCC

c) NYCC PROW No 30.1/1/2 (Featherbed Lane) - noted email received from NYCC on 7 May stating overgrowing vegetation reported now cut back and path now reasonably available for use by public, case now closed.

d) Garth No 1 - Tree maintenance issue - update: Work in progress.

e) Community Payback Projects - Featherbed Lane - to receive update and decide any further action if required: Clerk advised no correspondence received, but will chase VJP

f) Garth No 7 - to decide whether Cllrs to volunteer to tidy up Garth No 7 or instruct contractor or ask if the Community Payback Project could undertake: RESOLVED Option A to contact the Community Payback Project, and if not feasible then to undertake Option B to instruct contractor undertaking Garth tree work to quote to flail and get vegetation under control. VJP

g) Annual Maintenance to Public Seats: update: Cllr RD had reported that benches just need annual cleaning maintenance. Clerk to advise Cllr RD of Model Agreement and for him to liaise with contractor to undertake works VJP

10 FINANCE

The following was discussed and agreed upon:

- I. To review Came & Company Insurance Quotations (if received) and decide as necessary - renewal 1/6/2019: RESOLVED to proceed with cheapest quote of £519.11 in total VJP
- II. To receive the payment schedule and approve payment of the invoices detailed: The schedule of payments for May was received, reviewed and members RESOLVED to approve those items listed VJP
- III. To review and approve bank mandate signatories: RESOLVED to appoint Cllr DP as the 4th cheque signatory. Clerk to organise bank mandate VJP
- IV. To review, approve and sign the Qtr 4 End of Year Financial Statement and associated Bank Reconciliation and Statements: Following review it was RESOLVED to approve and sign VJP
- V. To review and approve Asset Register for year ending 31 March 2019: Noted no change since reviewed at 19 March 2019 meeting, RESOLVED to approve VJP
- VI. SBC Precept/Model Agreement 2019/20 - 1st instalment: Remittance received for £1082.50 and £935.71 respectively
- VII. Annual Return 2018/19 Internal Audit: To review and consider any feedback from the Internal Auditor: No issues raised by the Internal Audit
- VIII. Annual Return 2018/19 – Certification of Exemption: RESOLVED to certify as Exempt from a Limited Assurance Review for the year ended 31 March 2019 VJP
- IX. Annual Return 2018/19 Annual Governance Statement: Following a) review effectiveness of the system of internal control it was RESOLVED to b) approve and c) sign the Annual Governance Statement VJP
- X. Annual Return 2018/19 Accounting Statement: Following a) review it was RESOLVED to b) approve and c) sign the Accounting Statement VJP

11 PARISH PLAN

The following was discussed and decisions made as follows:

- i) To receive update on actions taken from the last meeting, review and further action to be decided:
 - a) Further Response from Stronger Communities regarding Resident Open Session -to receive update, if applicable: Confirmation received that to be held in Aislaby Parish Hall on Saturday 13th July 2019 10.30-12.30. Noted Clerk had offered Cllrs help to flyer drop, and would be posting an item in the next newsletter which should be out before the event VJP

12 PARISH POLICY

To consider the following and decide actions where necessary

- i) None

13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- i) For Information
 - a. To note general correspondence circulated by email to Cllrs

- b. Clerk responded to further FOI regarding parish council responses to planning matters, knowledge of whether field in village used by the Parish and whether professional advice taken when considering response to the Draft Current Local Thinking Consultation in 2017
- c. Clerk responded to FOI request for copy of letter from NYMPNA regarding 76 Main Road Aislaby on the 16 April 2019 agenda by sending scanned copy following confirmation authorisation from NYMNPNA

ii) For Decision

- a) *Affordable Housing: to receive and consider latest communication from NYMNPNA if applicable and decide what further action if any is required:* No further correspondence received since that reported at April meeting
- b) *Stronger Communities - Eat, Meet and Greet event 27/6/19 10am to 1pm, Green Lane Community Centre - to decide if anyone to attend:* RESOLVED no-one to attend

14 GARTHS/Common Land/Village Green

The following were discussed and decisions made as detailed:

i) *Dispute over Ownership:*

- *To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter:* Review of correspondence and contents noted, and it was RESOLVED to proceed with application to Land Registry for Title Absolute of disputed Garths and agreed with Solicitors proposal

VJP

ii) *York Potash - Minerals:*

- *To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable:* Not applicable

iii) *Common Land/Village Green: to receive update on current situation from solicitor and if necessary decide on any further action regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register:* Noted that solicitor was in receipt of all relevant documentation and would be proceeding with registration

iv) *Garth No 6: to receive update on Land Registry Registration (if applicable) and decide if any further action required:* Noted that solicitor was in receipt of all relevant documentation and would be proceeding with registration

v) *Upgrade of Garths to Title Absolute: to receive update and decide on any further action if necessary:* Received confirmation that Title Absolute completed for Garths apart from those in Item i) above

vi) *Garth No 7: to receive update on new licensee taking Garth on:* as agreed at last meeting Clerk to put in next newsletter about Garth waiting list, as potential licensees have declined.

VJP

15 DATE OF NEXT MEETING

It was RESOLVED the date of the next meeting of Aislaby Parish Council is 7.15pm on 4 June 2019 as per the meeting schedule agreed at the Annual Meeting of the Council

VJP

Meeting finished at 8.05pm

Chairman

Dated