

AISLABY PARISH COUNCIL

Minutes of the proceedings of the Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 15 January 2019 at 7.15pm
pursuant to Summons

Present:

Councillor T Harrison (Chairman) in the Chair; Cllrs R Dobson, T Jefferson
K Nellis, Cllr D Potter & W Scarth
Also present were: V J Pitts (Clerk), 1 MOP

Action
by

1 APOLOGIES FOR ABSENCE

Cllr L Hall

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

i) Resolved to Exclude Press & Public from Item 14 in order to consider professional legal advice and potential personal resident details

3 DECLARATIONS OF INTEREST

Cllr RD 11i & Cllr TH 9 1a

4 PARISHIONER MATTERS

The following issues were raised:

- *Dealing with residential letters:* Clerk advised that correspondence responded to and circulated to Cllrs with personal details redacted
- *Affordable Homes:* Advised on the agenda for update
- *Skelder Car Park & concern of process of time taken to put on agenda and deal with:* Comments noted
- *Public Participation Session:* Query raised why session at beginning and why not at end when any errors/issues could be highlighted, instead of having to wait until next meeting to raise. Response that standard to have public session at the beginning to allow for members of public to raise issues on matters on the agenda and the council can take on board comments when discussing and making decisions, a session at the end would not facilitate this

5 POLICE MATTERS

The Police representative was not present, but the monthly report was read out.

6 MINUTES

- RESOLVED to approve and sign the minutes of the Parish Council meeting held on the 18 December 2018

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues were discussed and decided upon:

- a) *Bench Maintenance - bench at Toft Corner:* Now reinstated
- b) *Featherbed Lane - fallen trees:* Cllr DP reported had spoken to one land owner and the tree would be removed. Cllr DP to contact NYCC regarding the second tree

DP

8 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

The following were discussed and decided upon:

- i) To receive reports from Parish Council Representatives on recent meetings (if applicable): Nothing to report
- ii) To receive reports from Borough and County Councillors on relevant items (if applicable): Nothing to report

9 PLANNING MATTERS

The following were discussed and decided upon:

VJP

1 NYMNP

- a) *35 Main Road, Aislaby NYM/2018/0821/NM non material amendment to NYM/2012/0693/FL - regularise changes to windows:* 10 day deadline for response from 21/12/18. Noted circulated to Cllrs in order that Clerk could respond under delegated powers, not able to respond due to inqurate feedback
- b) Noted that freelance photographer had been in the village stating taking photos for

NYMNPA. Clerk under delegated powers related to health and safety to query with NYMNPA.

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

10 PARISH MAINTENANCE

The following were discussed and decided upon:

a) *Ongoing Maintenance of Public Toilets:*

i) Cllr RD to update on any maintenance repairs undertaken or required and decide if any further action to take: No issues

b) *Monitoring of Footpaths: Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take:* No issues

c) *Garth No 1 - Tree maintenance issue raised & following site visit to decide what action next to take:* Working party had reviewed issues and fir trees had been left to grow over the years and close to boundary of 28 Egton Road. Noted no tree preservation in place and not in conservation area. RESOLVED for trees to be removed, Clerk to obtain quotes - Cllr TH to be liaison person for facilitating access to site

VJP/TH

d) *Community Payback Projects a) Featherbed Lane and b) War Memorial - to receive update and decide any further action if required:* Team Leader needs to visit site to ascertain whether can undertake work and also undertake risk assessment and photos. Working Party of Clerk, Cllr DP & RD to walk with representative. Clerk to arrange

VJP/DP
/RD

e) *Egton Road Manhole Cover - to receive update:* This was now resolved.

f) *Poppy Wreath – to decide whether to renew or donate monies in lieu (S137):* Poppy wreath fine, to give donation in lieu - to be on payment schedule at next meeting

VJP

11 FINANCE

The following was discussed and agreed upon:

I. *Payment Schedule:* The schedule of payments for January was received, reviewed and members RESOLVED to approve those items listed.

VJP

II. *To receive, review and approve Qtr 3 Financial Statement and Associated Bank Reconciliations and Bank Statements (if received):* Statements not received, to defer to next meeting

VJP

12 PARISH PLAN

The following was discussed and decisions made as follows:

i) *To receive update and summary of responses to be provided, review and further action to be decided:* Parish Plan Review summary completed and circulated to Cllrs and on website.

VJP

Following discussion:

- RESOLVED to send copy to NYCC highlighting concerns pertinent to them
- RESOLVED to produce a newsletter highlighting areas of reporting lines to local authorities, library in church, summary of Parish Plan response. Clerk to produce, print and Cllrs to circulate
- RESOLVED to engage Stronger Communities to facilitate an open session for residents and to help come up with solutions to suggested ideas. Potentially Saturday would be preference. Parish Council would be able to distribute flier

Noted that the village hall hosts lots of events currently, events and other information published within the church parish magazine and Whitby Gazette

- RESOLVED to put potential seat on the agenda

Not to take forward more dog bins as can use normal bins, and there are issues with regards emptying.

13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Decision

a) *Skelder Top Car Park - letter from resident requesting that the closure of Skelder Top Car Park be added to the agenda for discussion - to decide*

VJP

whether should be added to the 19 February 2019 agenda for discussion by the parish council: RESOLVED to add to February agenda. Noted that as individuals could write with their personal opinions. No correspondence from NYMNPA, consensus that Clerk to contact NYMNPA in advance of February meeting to gather information.

- b) *Affordable Housing: to receive and consider latest communication from NYMNPA and decide what further action if any is required: Noted response that matter in hand and once reviewed potential sites would be holding an Open Day. Clerk to keep reminding them for updates.* **VJP**

ii) For Information

- To note general correspondence circulated by email to Cllrs
- To note FOI request received from resident for copy of Garth Boundary Map under ownership of the Parish Council as at December 2018 and terms of licence - request fulfilled by Clerk
- To note FOI request received from resident for copy of Garth Boundary Map as at 1980 - note request unable to be fulfilled as the parish council does not have this information as the Garths were not transferred to the Parish Council until 1991
- To note FOI request received from resident regarding whether NYMNPA had informed the parish council regarding the intended closure of Skelder Top Car Park - Clerk responded by advising that NYMNPA had not informed the parish council

Member of the public left the meeting

14 GARTHS/Common Land/Village Green **VJP**

The following were discussed and decisions made as detailed:

i) *Dispute over Ownership:*

- *To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter. No recent correspondence received*

ii) *York Potash - Minerals:*

- *To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable: Not applicable*

iii) *Common Land/Village Green: to receive update on current situation from solicitor and if necessary decide on any further action regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register: No recent correspondence received*

iv) *Garth No 6 - to receive update on Land Registry Registration (if applicable) and decide if any further action required: Cllrs RD/TH had signed paperwork*

v) *Upgrade of Garths to Title Absolute (excluding 12,13,14): to receive update and decide on any further action if necessary: No recent correspondence received*

vi) *Garth No 9 - receive update and decide on further action if required: Potential occupier confirmed acceptance and Clerk to produce paperwork*

15 DATE OF NEXT MEETING

It was RESOLVED the date of the next meeting of Aislaby Parish Council is 7.15pm Tuesday 19 February 2019 for Aislaby Parish Council at The Parish Hall Aislaby as per the meeting schedule **VJP**

Meeting finished at 8.30pm

Chairman

Dated