

AISLABY PARISH COUNCIL

Minutes of the proceedings of Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 15 May 2018 following the Annual Meeting of the Council
pursuant to Summons

Present:

Councillor T Harrison (Chairman) in the Chair; Cllrs R Dobson, L Hall, D Potter & W Scarth

Also present were: V J Pitts (Clerk)

Action
by

- 1 **APOLOGIES FOR ABSENCE**
Cllrs T Jefferson & K Nellis
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
Resolved to exclude Item 15
- 3 **DECLARATIONS OF INTEREST**
Cllr RD 11ii
Cllr TH 9 i
- 4 **PARISHIONER MATTERS**
The following issues were raised:
 - Cllr had received a concern from a resident regarding planning application for 21 Egton Road and non response of parish council – Clerk advised was in contact with a resident and had explained the process of items included on the agenda and in relation to planning applications. No further action
- 5 **POLICE MATTERS**
 1. The Police representative was not present, but the monthly report was read out
 2. Noted there had been door to door cold callers within the village and these had been reported to the local police
 3. Noted that at recent bank holiday weekend only 2 officers on duty to visit locality. RESOLVED to write a letter to the PCC Julia Mulligan regarding the shortage of police resources especially at busy times/bank holidays. **VJP**
 4. RESOLVED for the Clerk to contact local PCSO regarding options for 'no cold caller' signs for the village ie in individual houses **VJP**
- 6 **MINUTES**
 - RESOLVED to approve and sign the minutes Parish Council meeting held on the 17 April 2018
- 7 **REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**
The following ongoing issues were discussed and decided upon:
 - a. *Flooding nr Toft Corner – update report:* Clerk had reported. Noted there had been some works undertaken, but a response from NYCC had not be received.
 - b. *Planning Applications in Gazette:* Cllr reiterated the concern raised at the last meeting of planning applications in the Whitby Gazette that had not been notified to the parish council. Clerk advised that Cllrs could respond as individual residents to a planning application, but not on behalf of the parish council.
- 8 **BOROUGH, COUNTY & REPRESENTATIVE REPORTS**
 - None
- 9 **PLANNING MATTERS**
The following were discussed and decided upon:
NYMNP
 - I. *NYMNA Design Awards – to decide if wish to nominate an entry:* RESOLVED not to nominate
 - II. *NYMNP* Planning Parish Training Event 5/6/18 – to decide who should attend:

Consensus no one able to attend on this occasion. Cllr LH expressed an interest in attending a future event.

Note that residents can respond individually and access documents - Planning Applications can be viewed on line at:

NYMNPAs:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or on the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

10 PARISH MAINTENANCE

The following were discussed and decided upon:

a) *Ongoing Maintenance of Public Toilets:*

i) Cllr RD to update on any maintenance repairs undertaken or required – noted that some painting had taken place by contractor

b) *Monitoring of Footpaths:* Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take: Featherbed/Fair Pasture walkable at the moment. Noted muddy patch on Featherbed Lane approximately 75m down from the top – Clerk to report to NYCC to see if can be resolved. Clerk to also contact NYCC to ascertain when Featherbed/Fair Pasture next due for strimming. **VJP**

c) *Garth Inspections:* to receive report from Cllr TJ on recent inspections and discuss and decide on any issues arising: Report from Cllr TJ read out. RESOLVED to send tenant of Garth 12 a letter advising that during an annual inspection there were concerns raised regarding absence of Garth boundaries. **VJP**

d) *Annual Maintenance to Public Seats:* update: Reported that seats had been painted by the contractor; however, Cllr DP to check if the seat on the left hand side up the hill as exit Aislaby had been sorted. Noted the seat on Woodlands Bridleway was overgrown, Cllr RD would investigate/resolve. **DP/RD**

11 FINANCE

The following was discussed and agreed upon:

i) *To receive and approve the Insurance Renewal Premium as recommended by Came & Company:* Clerk advised that only one quotation received and had requested that 3 be sent through. It was RESOLVED to accept the recommendation of premium £562.80 as long as still the cheapest once other options received. **VJP**

ii) *Payment Schedule:* The schedule of payments for May was received, reviewed and members RESOLVED to approve those items listed. **VJP**

iii) *To review, approve and sign the Qtr 4 End of Year Financial Statement and associated Bank Reconciliation and Statements :* RESOLVED to approve **VJP**

iv) *National Salary Award:* Noted new pay scales for 18/19 circulated and will be applied from 1 April 2018 and RESOLVED to approve **VJP**

v) *SBC Precept/Model Agreement:* Noted remittance received for £1082.50 & £915.57 respectively

vi) *Annual Return 2017/18 Internal Audit: To review and consider any feedback from the Internal Auditor:* Clerk reported no issues raised

vii) *Annual Return 2017/18 – Certification of Exemption:* RESOLVED to certify as Exempt from a Limited Assurance Review for the year ended 31 March 2018 **VJP**

viii) *Annual Return 2017/18 Annual Governance Statement:* a) reviewed effectiveness of the system of internal control and b) RESOLVED to approve and c) RESOLVED to sign the Annual Governance Statement **VJP**

ix) *Annual Return 2017/18 Accounting Statement:* a) reviewed b) RESOLVED to approve and c) RESOLVED to sign the Accounting Statement **VJP**

13 GDPR

The following was considered and further action where necessary was decided as follows:

i) *Review and approve the GDPR data audit undertaken by the Clerk:* RESOLVED to approve **VJP**

ii) *To decide and approve the appointment of YLCA as DPO, if required:* RESOLVED to approve if required and not exempt **VJP**

iii) *To adopt the Privacy Notices Template in the NALC GDPR Toolkit:* RESOLVED to approve **VJP**

14 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Decision

- a) *SBC Street Naming Policy Consultation – to decide if wish to respond:*
RESOLVED not to respond
- b) *NYCC Archive Consultation – to decide if wish to respond:* RESOLVED not to respond as more appropriate for individuals to respond

ii) For Information

- Noted general correspondence circulated to Cllrs by email
- Noted NYMNPA Community Facilities Survey received and Clerk completed and returned
- Local Boundary Commission Review Final Recommendations Received (available at <http://www.lgbce.org.uk/all-reviews/yorkshire-and-the-humber/north-yorkshire/scarborough>)

13 GARTHS/Common Land/Village Green

Noted no receipt of correspondence to discuss on the following issues. RESOLVED for the Clerk to send a letter requesting an update, but stating expect no charge for the requesting letter. **VJP**

i) *Dispute over Ownership:*

- To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter

ii) *York Potash - Minerals:*

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable

iii) *Common Land/Village Green:*

- To consider and decide on advice received from the solicitor regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register

14 DATE OF NEXT MEETING

It was RESOLVED the date of the next meeting of Aislaby Parish Council is 7.15pm Tuesday 19 June 2018 at The Parish Hall Aislaby as per the meeting schedule **VJP**

Meeting finished at 8.30pm

Chairman

Dated