

AISLABY PARISH COUNCIL

Minutes of the proceedings of Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 20 March 2018 at 7.15 pm pursuant to Summons

Present:

Councillor T Jefferson (Chairman) in the Chair; Cllrs R Dobson , L Hall, K Nellis & D Potter

Also present were: V J Pitts (Clerk)

Action
by

- 1 **APOLOGIES FOR ABSENCE**
Cllrs T Harrison & W Scarth
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
None
- 3 **DECLARATIONS OF INTEREST**
Cllr RD in 11.i
- 4 **PARISHIONER MATTERS**
The following issues were raised:
 - Complaint received regarding recent occasion of manure on the road – noted no further action can be taken
 - Noted that a couple of residents had recently undertaken litter picking in the village of their own volition
- 5 **POLICE MATTERS**
 - The Police representative was not present, but the monthly report was read out
- 6 **MINUTES**
 - RESOLVED to approve and sign the minutes Parish Council meeting held on the 20 February 2018
- 7 **REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**
The following ongoing issues were discussed and decided upon:
 - a. *Overhanging Tree – Coach House – update report:* Clerk reported that a response had been received from NYCC advising that the local highways officer had visited the area to carry out a visual inspection but did not see anything that could be classed as an actionable defect, in addition it advised that the responsibility of the tree lies with the owner/occupier of the property and they should make sure the tree is safe and not causing any issues to those using the highway.
 - b. *Dementia Friendly Council Session – update report:* No further update received
 - c. *SBC Parish Poll/By Election Recharges – update report:* Clerk had not received a response on recharge data, but understood via a response to another parish council that the recharge would be approximately £3k
- 8 **BOROUGH, COUNTY & REPRESENTATIVE REPORTS**
 - None
- 9 **PLANNING MATTERS**
The following were discussed and decided upon:
NYMNP
 - NoneNote that residents can respond individually and access documents - Planning Applications can be viewed on line at:
NYMNP:
<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Or on the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

10 PARISH MAINTENANCE

The following were discussed and decided upon:

a) Ongoing Maintenance of Public Toilets:

- i) Cllr RD advised that pipes had recently been frozen, but thawed with no bursts, and, therefore, had closed the toilets for a couple of days.

b) Monitoring of Footpaths: Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take:

- i) *Fair Pasture*: Noted NYCC had undertaken a lot of work in relation to stiles etc and cutting undergrowth
- ii) *Woodlands*: OK
- iii) *Featherbed Lane*: Swamp like due to overgrown trods. Noted that recent leak from nearby field may have had some impact

c) *Annual Review of Assets – benches/public conveniences/war memorial – to ascertain if/what work is required and to instruct appointed contractor as needed, or to decide to go out to tender if applicable*: RESOLVED to instruct appointed contractor to undertake works (seats cleaning, varnish coat etc) to the value under the Model Agreement of approximately £320 – Cllr RD to discuss with contractor, and noted works would not be undertaken until better weather (April/May)

RD

11 FINANCE

The following was discussed and agreed upon:

i) *Payment Schedule*: The schedule of payments for March was received, reviewed and members RESOLVED to approve those items listed.

VJP

ii) *Annual Return 2017/18: to confirm that the statutory requirement for 30 working day period for the exercise of public rights will commence on the 1st July 2018*:

VJP

RESOLVED subject to waiting on paperwork from PKF Littlejohn. Noted that audit system different this year with internal audit still to be performed, but no external audit undertaken by PKF Littlejohn. Transparency Regulations ensure all financials detailed on website.

12 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Decision

a) *YLCA: GDPR NALC Toolkit for Local Councils & Parish Meetings*: circulated to Cllrs and note to be read by Cllrs and Clerk. Clerk to undertake initial audit by date required. Noted complex documentation and that Clerk undertaking training via other parish council, which would facilitate knowledge transfer.

VJP

ii) For Information

- Noted general correspondence circulated by email
- Noted YLCA circulation of NALC Chief Executive Bulletin 5 – 3 Feb 2018 & Bulletin 9: 2 March 2018 and emailed to Cllrs for reading
- Noted receipt from NYCC of utility contact numbers for reporting loose/rattling manhole covers and details sent to the parish magazine for publishing and on the parish council website

13 GARTHS/Common Land/Village Green

Noted no receipt of correspondence to discuss on the following issues.

i) Dispute over Ownership:

- To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter

ii) York Potash - Minerals:

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable

iii) Common Land/Village Green:

- To consider and decide on advice received from the solicitor regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register

14 DATE OF NEXT MEETING

It was RESOLVED the date of the next meeting is the Annual Parish Meeting at 7.15pm followed by the normal Parish Council Meeting at 7.30pm on Tuesday 17 April 2018 for Aislaby Parish Council Meeting at The Parish Hall, Aislaby.

VJP

Noted speaker to be confirmed for the APM; however, Clerk hoping to get SBC Cllr to come and give an update

Meeting finished at 7.36pm

Chairman

Dated