

## AISLABY PARISH COUNCIL

Minutes of the proceedings of Meeting of Aislaby Parish Council  
Held in The Parish Hall, Aislaby on Tuesday 17 April 2018 following the Annual Parish Meeting  
pursuant to Summons

### Present:

Councillor T Jefferson (Chairman) in the Chair; Cllrs L Hall, T Harrison, K Nellis, D Potter  
& W Scarth

Also present were: V J Pitts (Clerk)

Action  
by

#### 1 APOLOGIES FOR ABSENCE

Cllr R Dobson

#### 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None

#### 3 DECLARATIONS OF INTEREST

None

#### 4 PARISHIONER MATTERS

The following issues were raised:

- Concern raised about flooding on the road into Aislaby near Toft Corner following recent heavy rainfall. Clerk under delegated power to contact NYCC
- Concern raised about retrospective planning application for School House, Aislaby advertised in Whitby Gazette and no consultation with the parish council
- Noted voluntary litter pickers in the village

VJP

#### 5 POLICE MATTERS

- The Police representative was not present, but the monthly report was read out

#### 6 MINUTES

- RESOLVED to approve and sign the minutes Parish Council meeting held on the 20 March 2018

#### 7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues were discussed and decided upon:

- Dementia Friendly Council Session – update report:* no further information received
- YLCA GDPR Training/Information – update report:* Clerk updated on training received that day and advised of complexity

#### 8 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

- Cllr TH gave verbal report on recent attendance at Northern Area Parish Forum held at Lealholm and subjects covered of: broadband, moor to sea project, community grants, toilets, sustainable transport, mobile libraries, NYMNPA volunteer recruitment drive

#### 9 PLANNING MATTERS

The following were discussed and decided upon:

##### NYMNPA

- *Tree Conservation Work:* Noted NYMNPA granted work to be carried out at Park Hall, Aislaby

Note that residents can respond individually and access documents - Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or on the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

## 10 PARISH MAINTENANCE

The following were discussed and decided upon:

a) *Ongoing Maintenance of Public Toilets:*

i) Cllr RD not present to update

b) *Monitoring of Footpaths: Cllr DP to report on any issues relating to footpaths within the parish boundary and decide if any action to take:*

i) Noted that NYCC had informed work on improving Fair Pasture Lane had been completed including signposting, vegetation clearance, stile renewals, flights of timber steps. Clerk had emailed note of thanks

c) *Garth Inspections: to receive report from Cllr TJ on recent inspections and discuss and decide on any issues arising:* To be deferred to next meeting **VJP**

d) *War Memorial: to review condition and ascertain if requires any maintenance:* Noted that no work was required

## 11 FINANCE

The following was discussed and agreed upon:

i) *Payment Schedule:* The schedule of payments for April was received, reviewed and members RESOLVED to approve those items listed. **VJP**

ii) *Annual Return 2017/18* – Noted email circulated from PKF Littlejohn regarding changes in Annual Return requirements

iii) *Annual Return 2017/18* – Noted Exercise of Public Rights will commence on 1<sup>st</sup> July for 30 working days **VJP**

iv) *To review and approve the Asset Register as at 31/3/18:* RESOLVED to approve the Asset Register and to increase the insurance cover of the public conveniences to £75k **VJP**

v) *To review, approve and sign the Qtr 4 End of Year Financial Statement and associated Bank Reconciliation and Statements (if bank statement received):* Noted bank statement not received, therefore, to defer **VJP**

vi) *VAT126 for 2017/18 Form:* Noted submitted for £113.35

vii) *SBC Model Agreement Expenditure 2017/18:* Noted return made to SBC detailing expenditure under this agreement of £1869.75 vs budgets £1781.26

viii) *York Potash:* Noted receipt of March Payment of £169.45

## 12 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Decision

a) *NALC Survey regarding Review of Govt Ethical Standards – to decide if wish to respond to questionnaire:* RESOLVED no response, but individual Cllrs could submit

b) *National Planning Policy Framework – to decide if wish to respond and how:* RESOLVED no response

c) *NYCC Consultation on Parish Councils funding/maintaining VAS and SID – to decide if wish to respond to questionnaire:* RESOLVED to respond that would not wish partake due to prohibitive costs and not applicable **VJP**

ii) For Information

- Noted general correspondence circulated by email
- YLCA – Practitioners' Guide for 17/18 circulated to Cllrs
- YLCA – NALC Bulletin 12 – 23/3/18 circulated to Cllrs

## 13 GARTHS/Common Land/Village Green

Noted no receipt of correspondence to discuss on the following issues.

i) *Dispute over Ownership:*

- To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter

ii) *York Potash - Minerals:*

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable

iii) *Common Land/Village Green:*

- To consider and decide on advice received from the solicitor regarding the registering at the Land Registry areas of CL/VG highlighted as under auspices of Aislaby Parish Council by the Commons Register

**14 DATE OF NEXT MEETING**

It was RESOLVED the date of the next meeting is the Annual Meeting of the Council at 7.15pm on Tuesday 15<sup>th</sup> May 2018 followed by the ordinary Aislaby Parish Council Meeting to be held at The Parish Hall, Aislaby. **VJP**

Meeting finished at 8.10pm

Chairman

Dated