

AISLABY PARISH COUNCIL

Minutes of the proceedings of Meeting of Aislaby Parish Council
Held in The Parish Hall, Aislaby on Tuesday 21st April 2015 pursuant to Summons

Present:

Councillor T Jefferson (Chairman) in the Chair; Cllrs T Harrison, K Nellis, I Pearson
& M Yates

Also present were: V J Pitts (Clerk)

Action
by

1 APOLOGIES FOR ABSENCE

Cllrs R Dobson & J Dent

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

It was RESOLVED to exclude press and public on the following items:

10 C (ii) that the public be excluded from the meeting to progress a confidential staffing matter

10 D that the public be excluded from the meeting to consider legal advice from solicitor

3 DECLARATIONS OF INTEREST

- None

4 PARISHIONER MATTERS

- Resident who currently cuts the grass where the seat is near the monument advised that due to a back problem is unable to continue. Letter of thanks to be sent
- Copy of letter received sent from resident to Broadacres Housing Association regarding the proposed development

VJP

5 POLICE MATTERS

- A Police representative was not present; however, the monthly report was read out

6 MINUTES

- RESOLVED. The minutes of the parish council meeting held on 17th March 2015 were approved and signed

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following issues were discussed and decided upon:

- None

8 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

- None

9 PLANNING MATTERS

The following were discussed and decided upon:

NYMNP

- *NYM/2012/0612/FL: 3 Log Cabins for Holiday Use & Associated Access Road off Moor Lane, Aislaby:* Noted that NYMNP has granted this application with conditions
- *Noted that NYMNP have introduced new planning, administration and enforcement charges-* copy placed on the noticeboard
- *NYM/2014/0676/MEIA: Noted that an invitation to a site visit had been received for 2/4/15 to Doves Nest & MTS access shaft site-* no representative sent

Planning Applications can be viewed on line at NYMNP:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

10 PARISH MAINTENANCE

There were no press or public to exclude from the meeting at this point.

The following were discussed and decided upon:

A) *NYCC Urban Grass Cutting*: Noted correspondence received regarding revised survey by NYCC of urban grass cutting and whether the parish council wished to take this on.

Previously paid to cut 6 times 2060 sq m, now reducing to 5 times of 911 sq m. Under delegated powers and in conjunction with Chairman Cllr TJ, Clerk had confirmed with NYCC that would continue with urban grass cutting. Maps of area identified were reviewed

VJP

B) *Review of Grass Cutting & Strimming Arrangements in Aislaby*: Current grass cutting arrangements, and those required by NYCC were compared. Noted that all areas were covered apart from the seat area near the war memorial. Cllr TJ to speak with Cllr RD about this area and whether to pass to current contractor to undertake – to be discussed further at next meeting

TJ

C) *Ongoing Maintenance of Public Toilets*:

i) Maintenance Repairs: Cllr RD not present to advise. Clerk reported that NYMNPA had been in contact to advise that will continue this year with the £1300 grant; however, they are not able to increase the grant to fulfil the shortfall following the cessation of the SBC grant due to funding cuts to their own budget.

ii) YLCA Advice on Future Employment of the Cleaner of Aislaby Public Conveniences: Advice received was reported. RESOLVED to write requesting a medical certificate and to discuss further at the June meeting before proceeding to the next step in the advice.

VJP

D) *Garth Land Ownership Update Report*: It was reported that no further correspondence received.

11 FINANCE

VJP

The following was discussed and agreed upon:

i) *Payment Schedule*: The schedule of payments for April was reviewed and members RESOLVED to approve those items listed.

ii) *Asset Register as at 31/3/15*: Reviewed and RESOLVED to approve with the value for the Annual Return restated to cost

iii) *Insurance Quotation from Came & Company*: Three quotes received, and it was RESOLVED to accept the recommendation of Aviva at a cost of £423.76

iv) *Qtr 4 End of Year Financial Statement and associated Bank Reconciliation and Statements*: RESOLVED to approve and sign

v) *Noted that PKF Littlejohn audit papers received*: Audit papers to be taken to Noel Stokoe the following day

vi) *Noted that the SBC Model Agreement Expenditure 2014/15 form had been returned*: Expenditure made of £2188 vs budget of £1723 due to renewal of clock maintenance contract

vii) *Noted the VAT126 Form submitted*: Amount of £144.36 to be recovered

viii) *Noted NNDR received for public conveniences with nil payment required*

12 POLICIES

VJP

The following policies were discussed and decided upon:

i) *Internal Control Policy*: RESOLVED to adopt

ii) *Freedom of Information Policy*: RESOLVED to adopt

iii) *Rules for Public Participation Policy*: RESOLVED to adopt

13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) Following decisions were made:

- *NYMNPA – Parish Member Appointments to the National Park*: Consensus to not nominate anyone

ii) For information:

- Noted April Correspondence File in circulation and to be read by all councillors and

returned by next meeting

- Note that the Transparency Code for Smaller Authorities came into force on the 1st April 2015: Clerk had created a website in order to comply
- *NPowergrid*: Noted that works to put lines underground would take place from April 2015 to October 2015

14 DATE OF NEXT MEETING

It was RESOLVED that the next meeting is 7.00pm on Tuesday 19th May at Aislaby Parish Hall for the Annual Meeting of the Council, immediately followed by the normal Parish Council meeting as per the meeting schedule

Meeting finished at 8.00pm

Chairman

Dated