

## AISLABY PARISH COUNCIL

Minutes of the proceedings of Meeting of Aislaby Parish Council  
Held in The Parish Hall, Aislaby on Tuesday 17<sup>th</sup> February 2015 pursuant to Summons

### Present:

Councillor T Jefferson (Chairman) in the Chair; Cllrs J Dent, R Dobson, T Harrison, K Nellis & I Pearson

Also present were: V J Pitts (Clerk), Colin Huby (SBC) & Fiona Coleman (Broadacres)

### Action by

#### 1 APOLOGIES FOR ABSENCE

Received from Cllr M Yates

#### 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

It was RESOLVED to exclude press and public on the following items:

11 A (ii) that the public be excluded from the meeting to progress a confidential staffing matter

11 B that the public be excluded from the meeting to consider legal advice from solicitor

#### 3 DECLARATIONS OF INTEREST

- Cllr RD for Item 11 A (i) & 12 (i)

#### 4 PARISHIONER MATTERS

- The footpath outside the Coachman's House property was coated in mud and the area chewed up. Consensus for Clerk under delegated powers to write a letter to the resident causing the problem **VJP**
- Kerb around the bend of Croft Corner has been eroded. Consensus for Clerk under delegated powers to contact NYCC **VJP**

#### 5 POLICE MATTERS

- A Police representative was not present; however, the monthly report was read out

#### 6 MINUTES

- RESOLVED. The minutes of the parish council meeting held on 20<sup>th</sup> January 2015 were approved and signed

#### 7 AFFORDABLE HOMES DEVELOPMENT

- An update was given by SBC and Broadacres regarding the change of plans following guidelines received by NYMNPA. Main change concerned the moving of the bungalows to the lower end of the development and the houses to the top, due to the relationship with the neighbours. Significant landscaping would also be undertaken
- Discussion was held and the consensus of the Parish Council was that a public consultation should take place to advise and show residents the revised plans. Broadacres/SBC would organise the event in the village hall and publicise via the Whitby Gazette and a leaflet drop

#### 8 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following issues were discussed and decided upon:

- *The Garths No 7 Hedge*: Cllr RD had trimmed the hedge and the Clerk had sent a letter advising it was a one off gesture of goodwill by the parish council
- *Land Registry – change of correspondence address*: Clerk confirmed had sent the relevant documents to the Land Registry; however, more forms had been received to complete and this would be undertaken in due course **VJP**

- *Public Toilet Funding by NYMNPA*: Clerk confirmed contact had been made and that Karl Gerhardsen was now responsible and would be responding in due course **VJP**

## 9 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

- None

## 10 PLANNING MATTERS

The following were discussed and decided upon:

### NYMNPA

- *Underground of Overhead Electricity Lines*: RESOLVED to suggest the line that starts in the valley, comes up onto Egton Road, across to the Quarry (crossing Galley Hill) then onto Selly Hill **VJP**

### NYCC

- *Minerals & Waste Local Plan*: RESOLVED no response **VJP**

## 11 PARISH MAINTENANCE

There were no press or public to exclude from the meeting at this point.

The following were discussed and decided upon:

- *Ongoing Maintenance of Public Toilets*:
  - Maintenance Repairs: Cllr RD advised that toilets now working fully. Spectrum invoice had been passed to the Clerk prior to the meeting
  - Future Employment of the Cleaner of Aislaby Public Conveniences: advice from YLCA considered and it was RESOLVED in light of recent developments to revert to YLCA for further guidance **VJP**
- *Garth Land Ownership Update Report and Advice Received*: Advice from the solicitor was considered and discussed, and it was RESOLVED that a letter be sent in accordance with the advice given to the person contending ownership **VJP**

## 12 FINANCE **VJP**

The following was discussed and agreed upon:

- Payment Schedule*: The schedule of payments for February had previously been distributed prior to the meeting and members were asked to approve payment of items listed. RESOLVED to approve
- Quarterly Finance Statement & Bank Reconciliation*: It was RESOLVED to approve and sign the Quarterly Finance Statement and associated Bank Reconciliation
- NYCC Grass Cutting Payment*: Noted receipt of £358.44 from NYCC in lieu of the 2014 grass cutting season. Reiterated that no funds would be received for 2015
- Seat Maintenance Donation*: Noted receipt of £25 towards the funding of the seat on the Aislaby to Egton Road

## 13 POLICIES

The following policies were discussed and decided upon:

- Model Publication Scheme Guide*: RESOLVED to adopt the updated Model Publication Scheme Guide

## 14 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- Following decisions were made:
  - *New Legal Right to Use Electronic Communication to Send the Summons/Agenda for Council Meetings*: RESOLVED to continue to send by post
  - *"Affordable Rural Housing – A Practical Guide for Parish Council"*: Consensus not to purchase
- For information:
  - Noted February Correspondence File in circulation and to be read by all councillors and returned by next meeting
  - Noted that the Draft Transparency Code for Smaller Authorities was in the

circulated correspondence file and important all councillors should read.  
Noted that the Clerk could produce a free web hosting site using WordPress,  
but final guidance from central government/district council still to be received  
on funding etc

- Noted Clerk had completed the NYMNPAs 2015 Community Facilities Survey,  
which asked for information on the services available within Aislaby

**15 DATE OF NEXT MEETING**

- i) It was RESOLVED that the next meeting will be at 7.00pm on Tuesday 17<sup>th</sup>  
March 2015 in Aislaby Parish Hall as per the meeting schedule
- ii) It was RESOLVED to not have a speaker at the Annual Parish Assembly on 21<sup>st</sup>  
April 2015 and that the meeting would finish at 7.15pm

Meeting finished at 8.25pm

Chairman

Dated