

## AISLABY PARISH COUNCIL

Minutes of the proceedings of Meeting of Aislaby Parish Council  
Held in The Parish Hall, Aislaby on Tuesday 16 May 2017 at 7.10pm immediately following the Annual  
Meeting of the Council at 7.00pm pursuant to Summons

### Present:

Councillor T Jefferson (Chairman) in the Chair; Cllrs R Dobson, L Hall, K Nellis , D Potter & W Scarth

Also present were: V J Pitts (Clerk)

Action  
by

#### 1 APOLOGIES FOR ABSENCE

Cllr T Harrison

#### 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

It was RESOLVED to exclude press and public from item 13 on the agenda to consider past and current legal advice

#### 3 DECLARATIONS OF INTEREST

Cllr RD declared an interest in Items 11ii and 13iv

#### 4 PARISHIONER MATTERS

The following issues were raised:

- Railings adjacent the pavement that are above the little stream have broken. Clerk under delegated powers to contact NYCC Highways
- Pavement 'trod' near to Glebe Farm become overgrown. Clerk under delegated powers to contact NYCC
- Noted Footpaths okay, although a few missing signs. Cllr DP to pass this information to the Clerk to report to NYMNPA

VJP

VJP

DP/VJP

#### 5 POLICE MATTERS

- The Police representatives were not present, but the monthly report was read out. Noted new community sergeant in place PC Simon Jolly

#### 6 MINUTES

- RESOLVED to approve and sign the minutes of the Parish Council meeting held on 18 April 2017

#### 7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues were discussed and decided upon:

- *Seat/Bench Donation – update report:* Clerk advised had received no further correspondence from NYMNPA on any restrictions to the type of bench that can be installed
- *Speed Complaint SC1510080 Aislaby to Egton Road: Update on CSW Scheme and to decide on Highways suggestion of GiveWay sign:* Clerk advised that a CSW scheme was possible and she had asked for an article to be placed in the Parish Magazine. NYCC Highways had advised that roundels had been found not to be effective, have maintenance implications and not something would use on this road; however, the option to have a GiveWay sign sited 1.5m from the junction was possible, but this would be adjacent the War Memorial. Other suggestions by Cllrs made, but Clerk advised this was the only option on offer. RESOLVED not to ask NYCC Highways to install the GiveWay sign as would impede the aesthetics of the war memorial. Noted that parked vehicles do tend to slow traffic
- *Annual maintenance of parish seats/noticeboards:* Noted that undertaken and invoice in payment schedule

VJP

VJP

#### 8 BOROUGH, COUNTY & REPRESENTATIVE REPORTS

- None

## 9 PLANNING MATTERS

The following were discussed and decided upon:

### NYMNPA

- None

Note that residents can respond individually and access documents - Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or on the Parish Council Website: <https://aislabyparishcouncil.wordpress.com/>

## 10 PARISH MAINTENANCE

The following were discussed and decided upon:

a)

- i) *Cllr RD to update on any maintenance repairs undertaken or required:* Nothing to report
- ii) *COSHH Report:* Discussed under the Annual Meeting of the Council agenda

## 11 FINANCE

The following was discussed and agreed upon:

- i) *To receive and approve the Insurance Renewal Premium as recommended by Came & Company:* RESOLVED to approve to go with the recommendation of Ecclesiastical at £461.27 **VJP**
- ii) *Payment Schedule:* The schedule of payments for May was received, reviewed and members RESOLVED to approve those items listed **VJP**
- iii) *Qtr 4 End of Year Financial Statement and associated Bank Reconciliation and Statements:* Reviewed and RESOLVED to approve and sign
- iv) *Transfer Monies from Business Bank Instance to Treasurers Account: to discuss and decide on transferring monies and closing account of the Business Bank Instant:* Clerk advised had contacted Lloyds and they were to email a link to the form, although not yet received, and process would take 4 weeks. Consensus to complete for approval at the June meeting **VJP**
- v) *SBC Precept/Model Agreement 2017/18:* Noted remittance received for 1075.00 and 890.63 respectively
- vi) *Annual Return 2016/17 Internal Audit:* Noted no issues raised by the Internal Auditor
- vii) *Annual Return 2016/17 Annual Governance Statement:* a) Following a review of the effectiveness of the system of internal control it was b) RESOLVED to approve and sign the Annual Governance Statement **VJP**
- viii) *Annual Return 2016/17 Accounting Statement:* a) Following a review of the statement it was b) RESOLVED to approve and c) RESOLVED to sign the Accounting Statement **VJP**

## 12 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Decision

- None

ii) For Information

- Noted all correspondence circulated by email

## 13 GARTHS/Common Land/Village Green

- i) *Solicitor attending future meeting: to consider response and decide if wish to invite to a future meeting of the parish council dependent on approval of costs:* RESOLVED to invite the solicitor to the 20<sup>th</sup> June 2017 meeting at a cost of £210 + VAT per hour to cover all issues outstanding **VJP**
- ii) *Dispute over Ownership:*
  - To consider received advice (past and current) from the Parish Council's Solicitor on this ongoing issue, and to decide how to proceed in resolving this matter: Noted no correspondence; however, phone call from solicitor that day had advised there had been no contact from the disputer's solicitor and the potential of seeking Counsel to draw a line under the matter.

iii) *York Potash - Minerals:*

- To receive, consider and decide on any correspondence from York Potash regarding the lease of Minerals in N Yorkshire, and to consider the related advice from the Parish Council's Solicitor on this matter, if applicable: Nothing received

iv) *Garth Fines:*

- To receive, consider and decide on related advice from the Parish Council's Solicitor regarding increase of fines and associated agreements: Nothing received

v) *Common Land/Village Green: to consider any advice received from the solicitor regarding NYCC's information on CL/VG status under the auspices of Aislaby Parish Council as detailed on the NYCC Commons Register, and the feasibility of registering at the Land Registry areas of CL/VG not currently registered with the Land Registry:* Nothing received

**14 DATE OF NEXT MEETING**

It was RESOLVED that the next meeting will be 7.00pm Tuesday 20<sup>th</sup> June 2017 for Aislaby Parish Council Meeting at The Parish Hall, Aislaby as per the meeting schedule.

Meeting finished at 7.45pm

Chairman

Dated